



**THE  
ANNUAL REPORT  
&  
ACCOUNTS**

**Year Ended  
31<sup>st</sup> July 2011**

**THE KEW SOCIETY**  
**Charity Registration Number 296591**

**Annual Report and Accounts**  
**Year ended July 31, 2011**

---

**Annual Report**

<b>Page 1</b>	<b>Contents</b>
<b>Page 2</b>	<b>Charity Information</b>
<b>Page 3</b>	<b>Chairman's Report</b>
<b>Page 4</b>	<b>Trustees' Report</b>
<b>Page 7</b>	<b>Independent Examiner's Report</b>
<b>Page 8</b>	<b>Statement of Financial Activities</b>
<b>Page 9</b>	<b>Balance Sheet</b>
<b>Page 10</b>	<b>Notes to the Accounts</b>

# **The Kew Society**

## **Charity Information**

<b>Trustees</b>	<b>Ulrike Bulle</b>	<b>(appointed Oct 08)</b>
	<b>Giles Dixon</b>	<b>(appointed Oct 07 &amp; Oct 10)</b>
	<b>Michael Glazebrook</b>	<b>(appointed Dec 06)</b>
	<b>Gillian Horne</b>	<b>(appointed Oct 08)</b>
	<b>Benjamin Knight</b>	<b>(appointed Oct 09)</b>
	<b>Sue May</b>	<b>(appointed Oct 10)</b>
	<b>Simon Owens</b>	<b>(appointed Oct 08)</b>
	<b>Barnaby Smith</b>	<b>(appointed Oct 05)</b>
	<b>Robert Sheldon</b>	<b>(appointed Oct 07 &amp; Oct 10)</b>
	<b>Sally Sutton</b>	<b>(appointed Oct 06)</b>
	<b>Juliet Thompson</b>	<b>(appointed Oct 07)</b>

**Principal Address**            **181 Sandycombe Road**  
**Kew Gardens**  
**Richmond TW9 2EN**

**Independent Examiner**    **G.L.Turner**  
**23 Pine Gardens**  
**Surbiton KTS 8LJ**

**Bankers**                        **Barclays Bank Plc**  
**9 George Street**  
**Richmond TW9 1JU**

**Charity Registration**        **296591**  
**Number**

## **The Kew Society**

### **The Chairman's Report**

The economic outlook remains negative and I would ask members to continue with their support of our local shops wherever possible. Many empty shops in neighbouring Richmond and Barnes are testament to the pressure local shops are under. Our Kew Ward Councillors, elected last year, have been active on a number of fronts and we have been working together with them on several community topics, including the new planning guidelines. Our MP, Zac Goldsmith has been supportive, particularly on environmental issues such as Heathrow. We aim to work together with all elected local representatives, regardless of political party.

On the planning side, the major developers do not appear discouraged, however. The Kew Bridge development recently received approval for a second phase in the neighbouring plot to the west. Some other projects have been put on hold, such as the Brentford Football Stadium. The plans by TfL to fell trees along Mortlake Road, to avoid them being a danger to high vehicles, were successfully stopped by the Kew Society, working together with the Kew Residents Association and local residents. TfL will now relocate the kerb to narrow the road instead of felling the trees. Kew Gardens' application for an extension of their entertainment licence received an unprecedented number of objections, resulting in a number of conditions being imposed regarding noise, attendance and number of large events. The six days of concerts this summer seemed to be well organised and attracted very few complaints. Whilst we fought this application in order to minimise disturbance to residents, we remain supportive of Kew Gardens and are privileged to have them as a neighbour.

Our events were very popular this year, with a stall at Kew Sparkle in December, Twelfth Night drinks in St Anne's, a bridge drive in St Luke's in February, supporting a concert at the Kew Music Festival in June, a stall at the Kew Midsummer Fete in June, and finally an excellent trip to Ham Polo Club in July. Not only are these events enjoyable, but they also generate a surplus, allowing us to donate monies to local good causes every few years. Many thanks to all those member who supported one or more of these events. Many thanks also to Sally Sutton, our events organiser.

Although the prospect of a third runway now appears remote, the issue of runway alternation has reared its head again, with trials of additional 'TEAM' periods, using both runways simultaneously for landings, due in late 2011 and Summer 2012. There is also to be a review of night flights. We continue to fight hard against all forms of Heathrow expansion, working closely with the Richmond Heathrow Campaign, HACAN and other groups.

Regarding finances, we continue to generate a surplus from membership subscriptions, donations and Gift Aid. We say goodbye to the Kew Pond Fund and wish the new organisation all the best in its new independent status. Of our surplus for the year of £2,458, a contribution of £1,064 was generated by our events, of which £630 will be carried forward for later donation to local good causes. We continue to preserve membership subscriptions for planning and environmental work and our reserves increased during the year. Many thanks to all our members for your continued support. Once again, our volunteers, Trustees and Patrons are essential to the ongoing success of the Society. I would like to offer them a special vote of thanks for again being so supportive of their local community.

Michael Glazebrook

# **The Kew Society**

## **Trustees' Report for the year ended July 31, 2011**

### **Constitution & Rules for Election**

The current governing document of The Kew Society is its Constitution, as adopted by the members at the 2007 Annual General Meeting.

The Society is constituted as an unincorporated association.

The Society's Executive Committee, comprising all trustees, meets eleven times a year. None of the trustees, nor any persons connected with them, has received any remuneration during the year. The Officers of the Society, consisting of the Chairman, Vice Chairman, Honorary Treasurer and Honorary Secretary are elected annually while other trustees hold office for a period of three years. Trustees can be re-elected for a further term, subject to a maximum of six years and can then only be re-elected after standing down from the Executive Committee for one year.

### **The Objects and Work of the Society**

The Kew Society is established for the public benefit and its objects have always been to promote high standards of planning and architecture in Kew, to educate the public about the locality, to preserve and enhance the village and to extend and preserve public amenities in the domain. An amendment to the Constitution in 2007 allows the trustees to use Society funds for other such local charitable purposes as the trustees shall decide.

When planning our activities for the year the trustees have considered the Charity Commission's guidance on public benefit. In particular we aim to meet our objectives by:

- examining all planning applications that are submitted for the Kew area, as well as other applications and government proposals that could affect Kew
- organising events for members that give information about the surrounding areas
- liaising on behalf of members with local councillors, the local planning authority and other local and national voluntary organisations
- providing a community network to facilitate information gathering and promoting understanding
- enabling newcomers to Kew to meet other residents to become part of the village life.
- periodically holding events which help to publicise the Society's presence in the community or which provide information thought to be of interest to its members.

## **The Kew Society**

**Trustees Report for the year ended July 31, 2011 (continued)**

### **Developments, Activities and Achievements**

#### **Planning**

The Society continues to monitor all Kew planning applications and comments where appropriate. The main issue this year was the application by Kew Gardens to extend their licence. We played a large role in canvassing local opinion on the former and spoke at the licensing hearing thus ensuring that some previously hard won conditions were retained. We are pleased to report that the extended “Kew the Music” was well organised by RBG and that disruption to residents was kept to a minimum. We nonetheless believe the permitted number of attendees for these events is excessive.

Richmond Council has a new agreement with Kew Green Prep School which imposes some restrictions on the School’s use of the Green. We continue to monitor this carefully as, in addition to increased wear & tear, it does mean that access is restricted for members of the public. We note also that the other schools in Kew make arrangements to transport their pupils to more appropriate sports grounds.

Among the projects that we opposed was the proposed mixed use redevelopment of the Inland Revenue site on Ruskin Avenue. The Society also keeps a watching brief on major developments across Kew Bridge in Hounslow and makes representations when necessary. With other local groups we opposed the St George’s plans for the Kew Bridge development (now, sadly, under construction and due to double in size). We hope that early discussions to improve the look of Kew Bridge Station bear fruit.

Looking ahead, we are interested in exploring the possibilities for a Kew Community Plan arising from the Localism Bill and a preliminary meeting with local councillors and the KRA was held during the year. On the other hand we are concerned by the Government’s proposed Planning Policy Framework, which could have an adverse impact if it goes ahead in its draft form.

#### **Membership**

The trustees are committed to encouraging as many people as possible to join the Kew Society. We realise that our aims will be more easily achieved if we have strong community support behind us and so we take every opportunity to let people know of our existence. To this end we had a stall at the annual Kew Sparkle in December. Our centrepiece was an excellent photo quiz of Kew kindly prepared by Ulrike Bulle. We also attended Kew Fete – now in its second year - in June and were delighted with the interest shown in the Society. However, it became apparent that our stall needed a makeover and so we have now a purchased a smart new gazebo complete with logo and display stands.

Under the auspices of our new membership secretary, we have had a membership drive this year –delivering a redesigned leaflet to, so far, about half the households in Kew. In addition, thanks to Felice Oxborrow, we now print an excellent newsletter four times a year, and a lot of work has gone into developing our website and e communications enabling timely and efficient delivery of information.

## **The Kew Society**

### **Trustees Report for the year ended July 31, 2011 (continued)**

#### **Events**

The trustees organize a series of events which aim to increase awareness of our area, sometimes raising funds in the process, and to provide a social focus for our membership, thus contributing to the strong sense of community in Kew. We started the year with a very popular boat trip to celebrate the restoration of Kew Pier and followed this with a most enjoyable AGM at the Musical Museum in Brentford. We held our annual 12<sup>th</sup> night Drinks Party at St Anne's and then February saw a successful Bridge night at St Luke's and July a fascinating evening at Ham Polo Club.

The Chairman and Executive Committee believe that they have met the criteria inherited and listed in "The Objects and Work of the Society" and that the above is evidence of "Developments, Activities and Achievements".

#### **The Financial Position**

Subscriptions received from members, donations, Gift Aid tax credits and interest receivable constitute the bulk of the Society's income.

The statement of financial activities shows a surplus for the year of £2,458 on the General Fund increasing its accumulated surplus to £27,768.

The Kew Pond Fund is a restricted fund held on behalf of the Kew Society Pond Group to finance maintenance of Kew Pond. During the year The Friends of Kew Pond was formed and the balance of £1,940, including interest of £4, held in the Kew Pond Fund was paid over to them.

#### **Reserves Policy**

The policy of the Society is to maintain, subject to available funds, an amount as part of general reserves to provide for items such as legal fees and other costs incurred in carrying out two of its purposes: "To promote high standards of planning and architecture in or affecting the area of benefit" and "To secure the preservation protection development improvement and enhancement of features of beauty or historic or public interest in or affecting the area of benefit" as set out in its Constitution Article 1, Section 2, paragraphs (i) and (ii). The Trustees have decided to increase this amount from £10,000 to £15,000.

Approved by the Executive Committee and signed on its behalf by:

Michael Glazebrook  
Chairman

Juliet Thompson  
Honorary Treasurer

Dated: 3<sup>rd</sup> October 2011

# **The Kew Society**

## **Independent Examiner's Report to the trustees of The Kew Society**

I report on the accounts for the year ended July 31, 2011.

### **Respective responsibilities of trustees and examiner**

As the charity's trustees, you are responsible for the preparation of the accounts; you consider that the audit requirement of Section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(a) which gives me reasonable cause to believe that, in any material respect, the following requirements have not been met:

- kept accounting records in accordance with section 41 of the Act; and
- prepared accounts which accord with the accounting records; and
- complied with the accounting requirements of the Act;

or;

(b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Geoffrey Turner AFA, MIAB, MCMI.  
23 Pine Gardens  
Surbiton KT5 8L

Dated 5<sup>th</sup> October 2011



# The Kew Society

## Statement of Financial Activities for the year to July 31, 2011

	Note	General Fund £	Kew Pond Fund £	TOTAL 2011 £	TOTAL 2010 £
		Unrestricted	Restricted		
<b>Incoming Resources</b>					
Subscriptions		4,561	0	4,561	4,508
Donations		689	0	689	902
Interest receivable		87	4	91	87
Surplus on events		1,064	0	1,064	901
Gift Aid		1,520	0	1,520	861
		<u>7,921</u>	<u>4</u>	<u>7,925</u>	<u>7,259</u>
<b>Resources Expended</b>					
Planning and appeals		294	0	294	0
Society Activities		564	0	564	610
Printing and stationery		1,301	0	1,301	706
Postage		538	0	538	481
Donations and subscriptions	8	1,995	0	1,995	3,810
Insurance		336	0	336	438
Deficit on events		0	0	0	0
Sundry expenses		435	0	435	411
		<u>5,463</u>	<u>0</u>	<u>5,463</u>	<u>6,456</u>
<b>Surplus/(deficit) for the year</b>		<u>2,458</u>	<u>4</u>	<u>2,462</u>	<u>803</u>
Fund balances brought forward at August 1		25,310	1,936	27,246	26,443
Transfer to Friends of Kew Pond		0	(1,940)	(1,940)	0
<b>Fund balances carried forward at July 31</b>		<u>27,768</u>	<u>0</u>	<u>27,768</u>	<u>27,246</u>

**The Kew Society**  
**Balance Sheet as at July 31, 2011**

	Note	General Fund £ Unrestricted	Kew Pond Fund £ Restricted	TOTAL 2011 £	TOTAL 2010 £
<b>Current Assets</b>					
Cash at bank		28,753	0	28,753	28,773
Debtors & prepayments	9	170	0	170	1,306
Stocks		0	0	0	0
		<u>28,923</u>	<u>0</u>	<u>28,923</u>	<u>30,079</u>
Creditors due within one year	10	739	0	739	2,286
Net current assets (liabilities)		<u>28,184</u>	<u>0</u>	<u>28,184</u>	<u>27,793</u>
Total assets less current liabilities		<u>28,184</u>	<u>0</u>	<u>28,184</u>	<u>27,793</u>
Creditors due after more than one year	10	416	0	416	547
Provisions for liabilities and charges		0	0	0	0
<b>Net Assets</b>		<u>27,768</u>	<u>0</u>	<u>27,768</u>	<u>27,246</u>
<b>Represented by:</b>					
Accumulated fund balance		<u>27,768</u>	<u>0</u>	<u>27,768</u>	<u>27,246</u>

Approved by the Trustees on  
3<sup>rd</sup> October 2011  
and signed on their behalf by

Michael Glazebrook      Juliet Thompson  
3<sup>rd</sup> October 2011

# **The Kew Society**

## **Notes to the Accounts**

### **1. Accounting Policies**

The accounts have been prepared in accordance with the Charity Commission's Statement of Recommended Practice ("SORP") covering Accounting and Reporting by Charities (revised 2005), and with applicable accounting policies under the historical cost convention.

### **2. Income**

Donations are accounted for on receipt. Subscription income is accounted for on an accruals basis. Interest from bank accounts and the COIF Charities Deposit account are disclosed on receipt. Gift Aid claims are accounted for on approval by the Inland Revenue.

### **3. Expenditure**

Expenditure is accounted for on the accruals basis.

### **4. Fund Accounting**

The General Fund is an unrestricted fund for use at the Society's discretion.

The Kew Pond Fund is a restricted fund set aside specifically to maintain and improve Kew Pond and may be disbursed solely for this purpose at the Society's discretion.

### **5. Stocks**

Stocks of publicity articles are valued at the lower of cost and market value.

### **6. Trustee Insurance**

At an Extraordinary meeting held on January 27, 2001 the members voted to amend the Constitution, as approved by the Charity Commission, to authorise the trustees to use Society funds to purchase Trustee Indemnity Insurance.

The Society's Insurance, including Trustee Indemnity Insurance, is that provided for Civic Societies by Lockton. It is underwritten by Royal & Sun Alliance and the annual premium is £245.

### **7. Surplus/Deficit for the year**

This is stated after charging Independent Examiner's remuneration of £117.50.

**The Kew Society**  
**Notes to the Accounts (continued)**

**8. Grants, Donations and Subscriptions Paid**

	General Fund £	Kew Pond Fund £	TOTAL 2011 £	TOTAL 2010 £
Civic Voice & London Forum	540	0	540	490
Friends of the National Archives	50	0	50	50
HACAN (Subscription)	42	0	42	42
HACAN (Donation)	458	0	458	208
Richmond in Bloom	300	0	300	0
West London River Group	20	0	20	20
Kew Neighbourhood Association	0	0	0	1,000
Three Wings Trust	0	0	0	1,000
Silver Birches	0	0	0	1,000
Kew Community Trust	385	0	385	0
Thames Strategy Kew to Chelsea	200	0	200	0
<b>TOTAL</b>	<b>1,995</b>	<b>0</b>	<b>1,995</b>	<b>3,810</b>

**9. Debtors and Prepayments**

	General Fund £	Kew Pond Fund £	TOTAL 2011 £	TOTAL 2010 £
Sundry debtors – Gift Aid	0	0	0	861
Prepayments	170	0	170	445
<b>TOTAL</b>	<b>170</b>	<b>0</b>	<b>170</b>	<b>1,306</b>

**10. Creditors & Accruals**

	General Fund £	Kew Pond Fund £	TOTAL 2011 £	TOTAL 2010 £
Subscriptions paid in advance:				
Due within 12 months	739	0	739	958
Due after more than 12 months	416	0	416	547
Other creditors – Boat Trip	0	0	0	1,190
Accrued expenses	0	0	0	138
<b>TOTAL</b>	<b>1,155</b>	<b>0</b>	<b>1,155</b>	<b>2,833</b>